

SILICON™ - FirstStep is an automation tool for professional training institutions. The product is designed for specialized training institutions such as business schools, training institutions in oil & gas, banking & financial services sector, corporate & professional training companies, training divisions of large organizations etc. SILICON™- FirstStep is a software solution to address marketing, administration, management and accounting needs of a training institution.

## Features

- Tracking & Follow-up of enquiries from the customers
- Maintain customer contact / contract details
- Respond to customer enquiries with proposals
- Scheduling students, instructors, course commencement, training schedules etc
- Training Course Management
- Maintaining learner / student travel data and visa management
- Follow-up Medical Certification information
- Student record & information management
- Evaluation of Instructor performance
- Issue Pass / Fail Certificates
- Issue invoices & follow up of invoices
- Integration with the financial system
- Manage and organize the training resources such as Classrooms, Special Equipment (Simulators, Swimming Pools, and Audio – Visual Equipment etc) as per the course schedule.

## Benefit

SILICON™ - FirstStep is a one-stop solution for completely automating the training procedures and tremendously reduces the time taken for processing each transaction in the entire business flow. The product acts as an excellent support tool for instructors and administrators, thereby increasing the focus on training.



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**SILICON™**   
**FirstStep**

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**Innovations for a SMART future**

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## Technical Description

SILICON™ - FirstStep features include:

- **Customer Enquiries Module** - Quick responses can be provided to customers on several details such as - available dates for training or price for training or for both availability dates & pricing. In addition, enquiries for repetitive business / one-off business enquiry from new customer can be effectively tracked to generate more business.
- **Quotation / Confirmation Module** has functionalities for easily administering all the activities associated with the quotations - quotation preparation, modifications before approval, quotation approval, sending quotation to customer, update quotation based on customer's feedback etc.
- **Training Schedule Generation Module** - Training schedules for a period, course wise or instructor wise can be generated using "Training Schedule Reports" option. "Training Chart", is an extremely useful graphical tool, which displays various trainings scheduled for selected period.  
  
Events such as - rescheduling the trainings or cancellation of training can be easily handled with SILICON™ - FirstStep. The "Training Reschedule" feature automatically rechecks the availability of instructors, classrooms, and resources and provides a new training schedule. Course material can be printed using "Course Material Print" option.
- **Attendance, Feedback and Certification Module** - Easy to use user interfaces are provided in the software for attendance entry, attendance printing and student feedback entry, certificate printing, issue of duplicate certificate copy, student medical information etc. As attendance details are entered, "Training Completion" status of student is also updated.
- **Invoicing Module** - Invoice for the training will be generated using "Invoice Generation" option either customer wise or student wise (in case of individual students). Through

"Modify the Training Charges" option, training charges for that particular student / customer shall be updated. Invoicing option accesses these details and generates the Invoice accordingly.

- **MIS Reports** - In addition to several inbuilt and commonly used reports, SILICON™ - FirstStep is powered by a unique, custom report building tool - "Report Wizard Tool", through which, you can select different fields from different databases and generate a custom report as per specific requirements that arise from time to time. All the reports have the option to be exported to Microsoft Excel, to a specified location in Server.
- **Customer Satisfaction Tracking** - "Customer Satisfaction Survey" screen prompts the user to enter the customer satisfaction survey details collected from individual students and helps you to analyse the feedback from customers.

## Requirements

- **Operating System** - Windows 2000 Advanced Server for server and Windows 98/2000 for Client (User) machines.
- **Database / Backend** - Oracle 9i
- **Architecture** - Two tier (Client-Server)
- **Front-end** - Visual Basic 6.0
- **Hardware:**
  - IBM compatible Server class machine for server and PC for client.
  - HDD: Minimum of 80 GB for Server 20 GB for client.
  - RAM: 256 MB for client and 1 GB for server.

For global enquiries, Contact



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